



Welcome to the Pain Relief Center.

Your first visit will last approximately 50 minutes (pediatric evaluations are 25 minutes in duration) where a complete evaluation will be performed. As a part of that evaluation a sample of the type of therapy that I provide will be offered, so that you are able to make an educated decision regarding your health care. Under the New York State Education Law, a physician's prescription or referral is not needed for the first 30 days or 10 sessions of physical therapy treatment, however some insurances require one. I will be happy to assist you in obtaining a prescription from your doctor. Frequency of treatment will be determined at your evaluation session with input from your physician as well.

Therapy sessions are \$110 for a standard 50-minute session, \$220 for an extended 100-minute session, and \$55 for a 25-minute session. Payment, in the form of check or cash, is requested at the time of each visit. Currently I do not accept credit cards. Your initial evaluation is \$110 (pediatric evaluations are \$55.00). Most HMO's consider my services 'Out Of Network' provision of physical therapy. If your health insurance allows you to submit bills to them for reimbursement or allow you to see an out of network physical therapist, you may receive reimbursement for my fees. I will provide you with the necessary documentation in the form of receipts and progress notes to assist you in receiving reimbursement from your health insurance company. Due to the complex nature of insurance claims and reimbursement, I make no promises as to whether you will receive reimbursement. Please contact me for more questions regarding your specific insurance.

PLEASE NOTE:

Since Myofascial Release is a hands-on technique; I request that you bring appropriate clothing to facilitate this process. Women are asked to bring a sports bra, bathing suit top, or tank top along with a loose fitting pair of shorts of a thin material (not denim shorts, please) or bathing suit bottom. A loose fitting T-shirt can be worn if necessary, though bring one that you do not mind having stretched out. Men are usually comfortable in just a pair of loose fitting shorts. If you have specific concerns in this area, do not hesitate to let me know.

I ask that you not wear any body lotion or oils on the day of your evaluation or subsequent sessions.

An appointment is a commitment to our work and a contract between us. On occasion, I may not be able to start on time. This is usually because a treatment is taking slightly longer than expected. For this I ask for your understanding and assure you that you will receive a full treatment. Also be assured that at some point if you need a longer session, you will always be afforded the same consideration. In order for all of this to work, you need to be on time for your appointment. If you arrive late, your session will need to end at its originally scheduled time with the fee equal to the original length of the scheduled session. If you need to cancel, please call as soon as possible so that I can attempt to fill the vacant appointment. **A 12-hour notice is required for cancellations to avoid payment of the full session fee.**

I am dedicated to providing you with the best possible care at the Pain Relief Center. I welcome your suggestions and am pleased to have the opportunity to be of service to you.

For more information, log onto my website, www.RochesterPainRelief.com



NOTICE OF PRIVACY PRACTICES (MEDICAL)
THIS NOTICE DESCRIBES HOW MEDICAL
INFORMATION ABOUT YOU MAY BE USED AND
DISCLOSED AND HOW YOU CAN GET ACCESS TO
THIS INFORMATION. PLEASE REVIEW IT
CAREFULLY.

The Health Insurance Portability & Accountability Act of 1996 (“HIPAA”) is a federal program that requires that all medical records and other individually identifiable health information used or disclosed by us in any form, whether electronically, on paper, or orally, are kept properly confidential. This Act gives you, the patient, significant new rights to understand and control how your health information is used. “HIPAA” provides penalties for covered entities that misuse personal health information.

As required by “HIPAA”, we have prepared this explanation of how we are required to maintain the privacy of your health information and how we may use and disclose your information.

We may use and disclosed your medical records only for each of the following purposes: treatment, payment and health care operations.

- **Treatment** means providing, coordinating, or managing health care and related services by one or more health care providers. An example of this would include a physical examination.
- **Payment** means such activities as obtaining reimbursement for services, confirming coverage, billing or collection activities, and utilization review. An example of this would be sending a bill for your visit to your insurance company for payment.
- **Health care operations** include the business aspects of running our practice, such as conducting quality assessment and improvement activities, auditing functions, cost-management analysis, and customer service. An example would be an internal quality assessment review.

We may also create and distribute de-identified health information by removing all references to individually identifiable information.

We may contact you to provide appointment reminders or information about treatment alternatives or other health-related benefits and services that may be of interest to you.

Any other uses and disclosures will be made only with your written authorization. You may revoke such authorization in writing and we are required to honor and abide by that written request, except to the extent that we have already taken actions relying on your authorization.

You have the following rights with respect to your protected health information, which you can exercise by presenting a written request to the Privacy Officer:

- The right to request restrictions on certain uses and disclosures of protected health information, including those related to disclosures to family members, other relatives, close personal friends, or any other person identified by you. We are, however, not required to agree to a requested restriction. If we do agree to a restriction, we must abide by it unless you agree in writing to remove it.
- The right to reasonable requests to receive confidential communications of protected health information from us by alternative means or at alternative locations.

- The right to inspect and copy your protected health information.
- The right to amend your protected health information.
- The right to receive an accounting of disclosures of protected health information.
- The right to obtain a paper copy of this notice from us upon request.

We are required by law to maintain the privacy of your protected health information and to provide you with notice of our legal duties and privacy practices with respect to protected health information.

This notice is effective as of **December 1st, 2003** and we are required to abide by the terms of the Notice of Privacy Practices currently in effect. We reserve the right to change the terms of our Notice of Privacy Practices and to make the new notice provisions effective for all protected health information that we maintain. We will post and you may request a written copy of a revised Notice of Privacy Practices from this office.

You have recourse if you feel that your privacy protections have been violated. You have the right to file a written complaint with our office, or with the Department of Health & Human Services, Office of Civil Rights, about violations of the provisions of this notice or the policies and procedures of our office. We will not retaliate against you for filing a complaint.

For more information about HIPAA or to file a complaint:

The U.S. Department of Health & Human
Services Office of Civil Rights
200 Independence Avenue, S.W.
Washington, D.C. 20201
(202) 619-0257
Toll Free: 1-877-696-6775



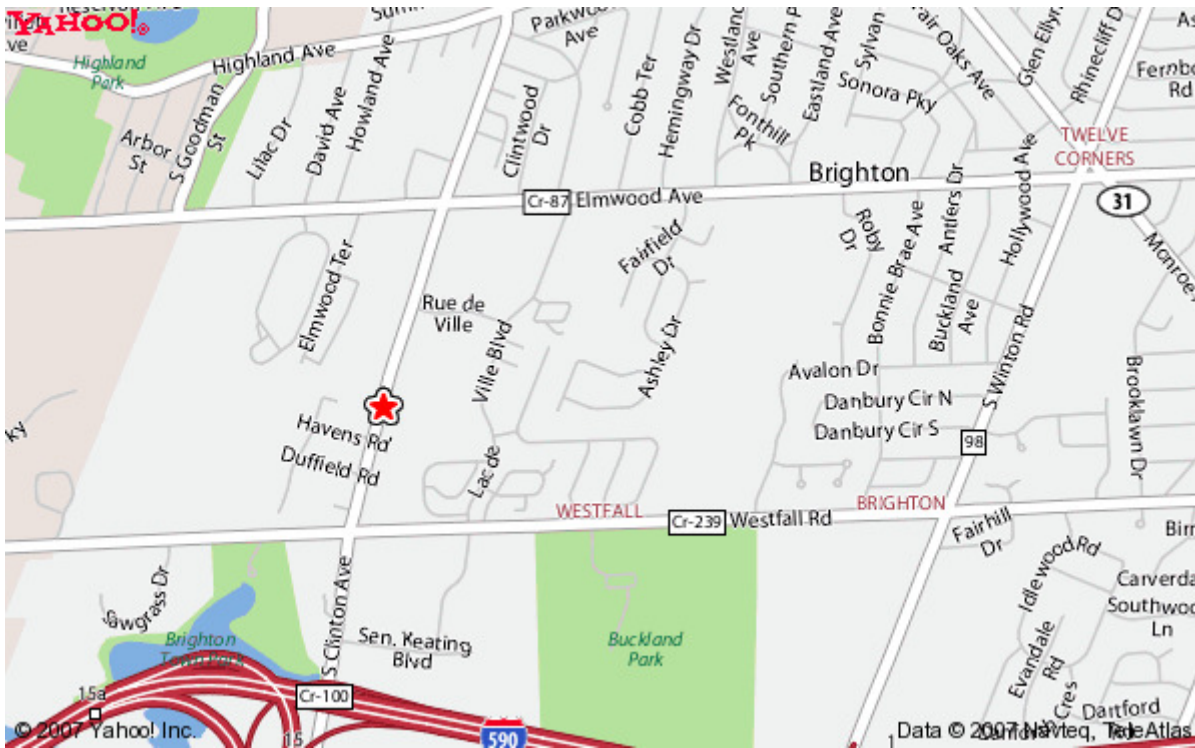
I, _____, acknowledge that I have received and understand the **NOTICE OF PRIVACY PRACTICES** from Walt Fritz, PT and the Pain Relief Center, 2050 South Clinton Ave, Rochester, NY 14618 on _____.

I give permission for Walt Fritz, PT/Pain Relief Center to communicate with the following people:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

(Patient Signature)

The Pain Relief Center is located at 2050 South Clinton Avenue in Rochester, NY 14618. We are located between Westfall Rd and Elmwood Ave, on the East side of South Clinton Ave. Look for the white picket fence across the street.





HISTORY FORM
Please Bring This Form with You on Your First Visit

Name: _____

Address: _____

Town: _____ State: _____ Zip Code: _____

Home Phone Number: _____ Work: _____ Cell: _____

Today's Date: _____ Date of Birth: _____ Physician's Name: _____

Date of Last MD Visit: _____ Occupation : _____

Are You Currently Working? _____ Hours Worked per week: _____

How Did You Hear About the Myofascial Pain Relief Center? _____

Your email address is requested for email notification of upcoming appointments. Also, you may opt-in to receiving my monthly Pain Relief Center Newsletter.

Email address: _____

(Please Check) I agree to allow Walt Fritz, PT to contact me for notification of upcoming scheduled appointments or routine correspondence: _____ Yes _____ No

I wish to receive monthly email Newsletters and Updates on the Pain Relief Center:
_____ Yes _____ No

THE FOLLOWING IS VERY IMPORTANT IN OUR EVALUATION PROCESS. PLEASE FILL OUT THIS FORM AS SPECIFICALLY AS POSSIBLE TO PROVIDE US WITH A CLEAR PICTURE OF YOUR PRESENT FUNCTIONAL ABILITY AND SYMPTOMS.

1. What is your **primary complaint** that brings you here? Please describe your symptoms as specifically as possible.

Secondary complaint?

2. **When** did your symptoms begin? _____

3. **How** did your symptoms begin? For example, did your symptoms begin as a result of an accident or trauma, or did they begin without a known cause? (Use back of form if necessary)

4. On the lines below, place a slash mark to indicate your **functional ability** as a % of normal.

On a good day 0% _____ 100%

On a bad day 0% _____ 100%

5. Put a slash mark on the line below to rate the **INTENSITY** of your symptoms.

No pain _____ Worst pain imaginable
0% 100%

Put a slash mark on the line below to rate the **FREQUENCY** of your symptoms.

No pain _____ Constant pain
0% 100%

Put a slash mark to indicate your **ENERGY LEVEL** on an average day.

No energy _____ Lots of energy
0% 100%

6. **WHAT ARE YOUR GOALS FOR THERAPY?**

7. **PAST MEDICAL HISTORY:** Please list any/all surgeries (including cosmetic surgeries), traumas, accidents, or other conditions (and the year they occurred) that you have had throughout your life; even those you do not think have impact on your pain.

8. Have you received physical therapy for your current condition? If yes, was it helpful? Have you received any other intervention (chiropractic, massage, acupuncture, etc.) and was it helpful?

9. Are you currently taking any medication? If yes, please comment on their effectiveness.

10. Is there anything else that would be helpful for us to know?

11. Please list your Health Insurance provider.

Please read fully before signing.

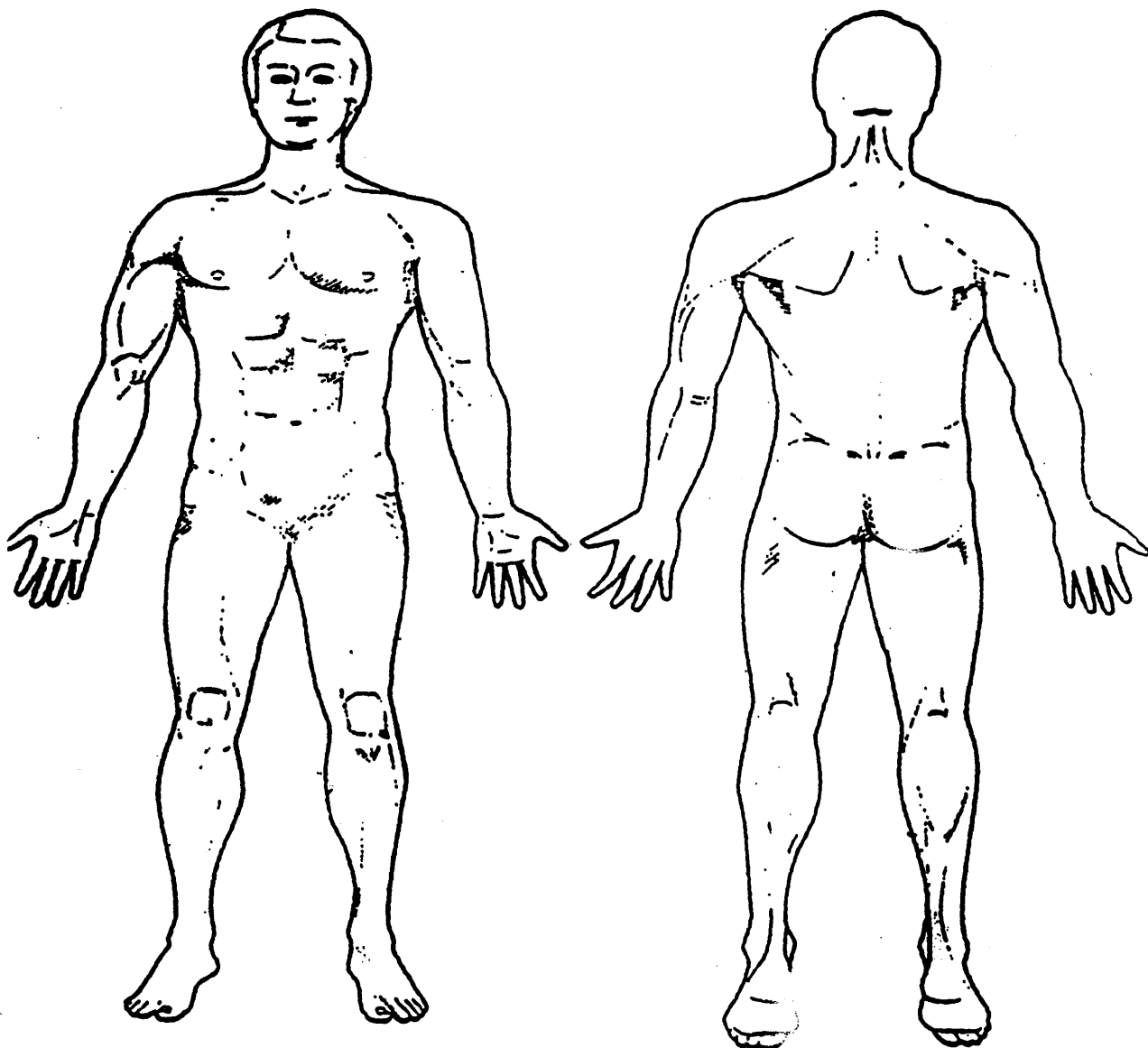
I understand that my healthcare provider may not reimburse therapy services and services rendered are not contingent on reimbursement. I agree to give 12 hours notice in the event of a session cancellation or I will be obligated to pay the full session fee.

In New York State, a prescription is not required for physical therapy services for the first 10 visits or 30 days, whichever comes first. However, without a prescription you may not receive reimbursement from your insurance company. I will assist you in obtaining a correct prescription at your first visit.

Signature

Date

IMPORTANT
Please Shade Area(s) of Pain —



Please shade areas of pain or dysfunction. Indicate any scars.